



LOWER PLENTY
HOTEL



The River Bridge Room



Comfortably catering for up to 60 guests cocktail style, this venue space is perfect for your more intimate celebrations.

The modern and naturally lit function space offers your guests a VIP experience with their exclusive bar access.

The heated outdoor setting adds warmth to the atmosphere, creating a memorable setting venue for your event.



The Eucalyptus Room

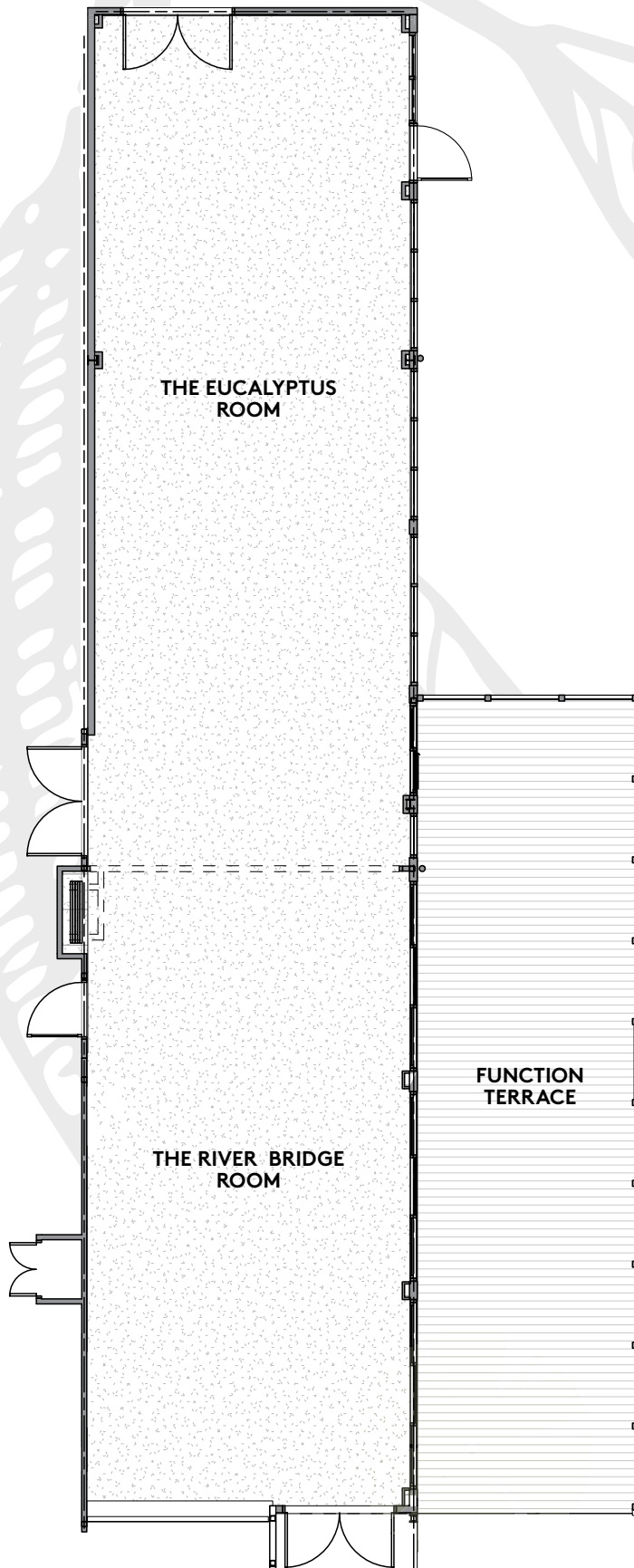


Accommodating for up to 80 guests cocktail style, The Eucalyptus Room is perfect for your larger celebrations, day meetings and events.

The open plan room offers flexibility for you to have the space perfectly set up, tailoring the use of space to suit your event.

Opening up to the outdoor alfresco terrace, this space will cater perfectly for any occasion.

Capacity & Floorplan



The River Bridge Room:

Room Dimensions:

11 square metres X 5 square metres

Cocktail Style:

60 guests (Max)

\$550 flat rate

Boardroom:

15 guests

\$450, morning or afternoon tea provided

U Shape:

15 guests

\$450, morning or afternoon tea provided

The Eucalyptus Room:

Room Dimensions:

14 square metres X 5 square metres

Set Up:

Cocktail Style:

80 guests

\$550 flat rate

Boardroom:

25 guests

\$450, morning or afternoon tea provided

U Shape:

20 guests

\$450, morning or afternoon tea provided

Rooms Combined:

Room Dimensions:

25 square metres x 5 square metres

Cocktail Style:

140 guests

\$800 flat rate

Car Parking:

283 parking bays

Disabled accessible available

Menu

CANAPÉ SELECTION

Vegetarian spring rolls with sweet chilli dipping sauce (v)	\$70, 70 pieces
Crumbed calamari rings with tartare dipping sauce	\$70, 70 pieces
Vegetarian samosa with coriander & mint chutney (v)	\$70, 70 pieces
Prawn twisters with lime aioli	\$70, 45 pieces
Gourmet ham & pineapple pizza slice	\$12, 8 slices
Gourmet pumpkin & fetta pizza slice (v)	\$12, 8 slices
Sausage rolls with tomato sauce	\$70, 36 pieces
Assorted sandwiches, combination of:	\$70, 70 pieces
• Tandoori chicken, lettuce & cucumber	
• Virginian ham, mustard, lettuce & tomato	
• Curried egg & lettuce (v)	
• Lettuce, tomato, carrot & mayo (v)	

PREMIUM SELECTION

Mushroom & mozzarella arancini (v)	\$85, 30 pieces
Crumbed fish & chip cones with tartare	\$85, 30 pieces
Falafel with minted yoghurt dipping sauce (v)	\$85, 45 pieces
Mini gourmet pies, combination of:	\$85, 40 pieces
• Vegetable tikka (v)	
• Shepherds pie	
• Australian beef	
• Chicken & mushroom	
Mini cheeseburgers	\$80, 30 pieces
Mini chicken burgers	\$80, 30 pieces
Pulled pork sliders	\$85, 30 pieces
Satay chicken skewers with peanut and coconut dipping sauce	\$80, 45 pieces
Tortellini bolognaise in a bowl	\$85, 30 pieces
Mushroom risotto in a bowl (gf,v)	\$85, 30 pieces
Singapore noodles in a box (v)	\$85, 30 pieces
Barbequed pork & cashew wontons with sweet soy sauce	\$85, 35 pieces
Mini Nachos (gf, v)	\$70, 30 pieces

Terms & Conditions

Music & Entertainment:

Strict conditions apply to entertainment volume, in consideration of the hotel's patrons. Solo acts (duos and trios), DJs and Juke Boxes are permitted. All entertainment must be authorised by hotel management and equipment inductions are welcome prior to the function date.

Should management request the volume of the music to be reduced, it is expected that this change will be made immediately.

Equipment & Audio Visual:

Both function rooms feature large display screens, which are Apple and Windows product compatible, with HDMI and USB ports.

Room hirer is required to inform the hotel of any details regarding music and entertainment that will take place prior to the event. Failure to do so, the hotel reserves the right to cancel the event on the day, with no refund given.

Flip chart is also available for hire from the venue and all other audiovisual equipment can be arranged.

Live music performances require a female XLR3 pin cord to connect mixer into our media connection.

DJs must provide either RCL or female 3pin XLR cord to connect to our media source.

Catering & Dietary Requirements:

All dietary requirements are to be submitted and confirmed at the time of food prepayment (1 week prior to function date).

Decorations:

All decorations must be approved by hotel management prior to set up. All decorations are to be removed at the conclusion of event. Venue hirer is solely responsible for the removal of all decorations.

Unauthorised decorations include:

- Glitter
- Scattered foil
- Confetti
- Sparklers
- Wall mounting adhesive (tape)

Room Hire:

The room hire fee covers a total of five hours. An additional \$50 per hour applies to every hour after the initial first five hours. Guests are required to exit the venue by 12AM.

Payment:

Full prepayment of room hire fee is required to confirm bookings. Payment for food is required one week prior to function date.

Please note a \$500 bond is required for 21st Birthday Celebrations. Bond payment is required at the same time of payment for room hire.

Cancellations:

In the event of a cancellation, the following will apply:

4 weeks prior to event : full refund

Within 14 days of event: 50% of deposit refund

Within 7 days of event : No refund

Licensing & Liquor

The Lower Plenty Hotel proudly complies with all RSA and Liquor Licensing regulations.

Last drinks will be called 11.15pm. The bar will be closed promptly at 11.30pm.

Function attendees are not permitted to enter the gaming room once the function has concluded.

Management reserve the right to refuse entry to any attendee of the function, should the attendee fail to handle him or herself in a respectable manner.



**LOWER PLENTY
HOTEL**

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lowerplentyhotel.com.au

Booking

CLIENT DETAILS

Name: _____ Company: _____

Email: _____ Phone: _____

EVENT DETAILS

Occasion: _____ Guests expected: _____

Date: _____ Time: _____

Room set-up: _____ Room decorations: _____

Audio visual requirements:

CATERING

Menu option(s):

Special dietary requirements:

PAYMENT

Room Hire: _____

Deposit Amount: _____ Deposit Due : _____

CLIENT SIGNATURE: _____ DATE: _____

By signing this form, you confirm that you have read, understand and accept the terms and conditions set by the Lower Plenty Hotel as outlined in the Function Pack provided.

FUNCTION COORDINATOR: _____